

FINCHAMPSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINCHAMPSTEAD PARISH COUNCIL HELD AT 7.30PM ON THURSDAY 21 JULY 2011 AT THE MEMORIAL HALL, THE VILLAGE, FINCHAMPSTEAD, BERKSHIRE

PRESENT: Cllr Markham, Vice Chairman
Cllrs Ms Blackwood, Bromley, Bowers, Chapman, Mrs Jennings-Frisby,
May, Mayne, Mrs Newcombe, Pearce, Pittock, Rampton, Veitch, Woof.

Mrs Dagnall, Clerk.

262/2011 - APOLOGIES FOR ABSENCE

Cllrs Cundy, Mrs Driver, Weeks.
WBC Cllrs Ross, Mrs Helliard-Symons.

263/2011- MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting held on 15 June 2011 were signed as a true record.

264/2011 - CHAIRMAN'S REPORT ON THE MINUTES

218/2011 - Rental Agreement with the FBC for the New Parish Office

The final draft has been approved by the Parish and the FBC. WBC has assigned the freehold to the Church, but the Land Registry is now querying the transfer plan.

218/2011 Core Strategy / SDL

Cllr Mayne reported that the final settlement agreement between the SPPG and WBC will be submitted to WBC within the next few days.

A useful meeting with WBC Officers and Consultants working for WBC took place on 19 July.

Cllr Mayne is compiling a response on behalf of the Parish Council to the current consultation on the Development Brief (Masterplans) SPD's and the Infrastructure Delivery and Contributions SPD for the Strategic Development Locations at Arborfield Garrison, South of the M4, North Wokingham and South Wokingham. The consultation period ends on 27 July 2011.

It has been confirmed that Arborfield Garrison will be vacated and for sale by 2015.

218/2011 Manor Farm land

Land Registry holds no records on the piece of land just east of the War Memorial which is fenced off and overgrown.

Cllr Weeks had advised that a contact had land search information for the whole area which may provide additional information and he would follow this up. Subject to the outcome, the Council may need to consider whether to make a claim on the land.
Carry forward.

222/2011 - Leas Field

The Council agreed at its meeting on 15 June 2011 to pursue the right of way claim. The Clerk will progress to the next stage. Carry forward.

224/2011 - Queens Jubilee Celebrations 2012

The Clerk has written to the Parochial Church Council regarding use of the beacon and is awaiting a response.

265/2011 - DECLARATIONS OF INTEREST

No interests were declared.

266/2011 - COMMITTEE REPORTS

FINANCE

Cllr Markham reported on the meeting held on 7 July 2011.

- The Committee had considered requests for grants from Relate and Finchampstead Guides, and recommended donations of £500 to each organization. This was approved by the Council.
- Youth activities at the FBCentre are being looked into to establish whether these are in line with the proposal put forward and on which the FPC contribution was based. It was noted that no invoice has been received to date.
- Blackwater Valley - FPC had committed £4000, but BVCP had only requested £500, After discussion it was agreed that BVCP would be asked to submit a formal request for funding of £4000, with appropriate supporting information.

STATEMENT OF ACCOUNTS

CLYDESDALE BANK Current Account	£54,669.90
CLYDESDALE BANK Bond (6mths)	£70,000

CHEQUE LIST - JULY/11 APPROVED UNANIMOUSLY

- A further cheque for Jane Holloway's expenses was authorized.
- Expenditure of up to £4000 during August was preauthorized, to cover salary, contractor and other essential expenses.

PLANNING

Cllr Mrs Newcombe reported on meeting of the Planning Committee held on 13 July 2011.

- WBC Cllr Angus Ross had attended the meeting and updated the Committee on current planning policy matters.

Enforcement issues

- 19 Billing Avenue - retrospective application is required.
- 53A Barkham Ride - closed as the complaint was anonymous, but the Parish Council will now report this to WBC.

Applications

- 340 Nine Mile Ride - The Committee objected on the grounds of the proposed garage being in front of the building line.

WBC decisions

- Hutton House, Fleet Hill - the Committee had no objections but WBC refused on the grounds of impact on the character of the area.
- 91 & 97 Kiln Ride - FPC had objected and the application has been refused by WBC.

Appeals

- Sequoia Field Farm, Wellingtonia Avenue. FPC had no objections.
- Greenacres Farm, Nine Mile Ride. FPC had no objections.

Other matters

- A letter from David Penrose had been received regarding Jovyke, Lower Wokingham Road.
- A query from Drake Close residents has been forwarded to John Steepe at WBC for investigation.
- The FPC planning guidelines had been reviewed and minor amendments made.
- Cllr Bromley advised of a new appeal at 409 Finchampstead Road.
- Cllr Pearce advised that permission has been granted for the telecommunications mast at California crossroads.

AMENITIES

Cllr Markham reported on matters arising since the last meeting.

- Future litter warden arrangements will be discussed at the next meeting of the Committee on 1 September 2011.
- Broadband
Cllr May had circulated information on WBC activity through the Berkshire Broadband Working Group, which includes representatives from each local authority, the Dept of Business Innovation and Skills, and the Thames Valley Berkshire Local Enterprise Partnership. The Group proposes submitting a bid for Government funds available, evidence of local support will be required.
Cllr Bromley had circulated information on BT proposals for works to 7 of the 15 local boxes.
- This will be discussed further at the next meeting of the Committee on 1 September 2011.

FOOTPATHS - Cllr Chapman reported on matters arising since the last meeting.

- Link between Bridleways 34 and 26. Chris Buggy of WBC had advised that this is now included in the Rights of Way Improvement Plan but there are no immediate plans to implement any works.
- Wick Hill Lane inclusion on Definitive Map. WBC has received objections and this is under investigation.
- FP9 flood - apparently caused by a deer damaging a water trough.

ROADS & ROAD SAFETY - Cllr Mayne reported on matters arising since the last meeting:

- Cllr Bromley had circulated information on major project works.
California crossroads - 3 way lights in place from 25 July for 3-5 weeks.
- The Sunday 144 bus service has been cancelled, apparently without consultation. The Clerk will contact Thames Travel to clarify the position.
- The use of data logger information and who this should be released to will be discussed at the next meeting of the Committee on 28 July 2011.

277 /2011 - OTHER REPORTS

FPMC - Cllr Markham reported on the meeting held on 13 July 2011. Notes have been circulated.

- Bookings have increased.
- A 3 day County cricket match between Berkshire and Hertfordshire will start on 24 July.
- The play area improvement works are nearly complete.
- The hall will be redecorated in August.

Village Club

Cllr Markham reported on the meetings held on 15 June 2011 and 7 July 2011.

- The Scouts have tidied up the site and removed fencing.
- The transfer of the Club to the Parish Council would require a public meeting and would be complex.

FinchNAG

Cllr Woof reported on the meeting held on 13 July 2011. Notes have been circulated.

- Improvements to Neighbourhood Watch are being discussed.
- The 'gates' will be reinstalled in alleyways this month.
- 123 responses to the Residents Survey have been analysed to date, with a further 40 to follow. Main issues are speeding, litter and dog mess, and parking. Results will be used to set the priorities for the NAG for the coming year.
- The release of data logger information will be discussed by the FPC R&RS Committee at its meeting on 28 July 2011.
- WBC will be supporting children's attendance at FBCentre events over the summer holidays.
- The AGM will take place on 17 October 2011 at Gorse Ride Junior School.

GRMAG

Cllr Bowers advised that no meeting had taken place. Gorse Ride in Bloom had been judged by Cllr Mrs Jennings -Frisby and Katy Dagnall, with Claire McEnoy, and had been a successful event.

Blackwater Valley

Notes have been circulated. Cllr Woof reported that extensive works have taken place, particularly at Moor Green. The Walk the Path weekend had attracted 205 people and raised £1434.

As noted under 266/2011 Committee reports - Finance above, BVCP will be asked to submit an application to FPC for a grant of £4000.

Finchampstead Older Peoples Forum

Cllr Mrs Jennings-Frisby reported that around 20 people had attended a meeting on 28 June 2011. Notes have been circulated.

Neighbourhood Partnership

Notes of the meeting held on 15 June 2011 attended by Cllr Ms Blackwood have been circulated, along with additional supporting information.

Police Liaison

Cllr Woof reported on the meeting held on 27 June 2011. Notes have been circulated.

- Figures for the year to March 2011 show that Wokingham had the highest overall reduction in crime for the whole TVP area.
- Speeding and inconsiderate parking are still the main concerns for residents.

278/2011 - ALLOTMENT PROJECT

The Allotment Working Group recommended acceptance of the quotation received from Goodger Design Associates for survey work and production of layout plans at a cost of £2200. Cllr Mayne proposed that this be accepted by the Council, this was seconded by Cllr May and unanimously agreed.

Cllr Veitch updated on the latest progress

- Leases with Cemex and WBC should be completed on 22 July 2011.
- Cllr Veitch and Jane Holloway had met Goodger Design Associates on site. When the survey and plans are complete, the next stage will be to secure quotations for the physical works to lay out the site.
- The formation of the Allotment Association and Committee will follow.
- An opportunity for all Councillors to visit the site will be arranged in due course.
- Cllr Chapman will ask John Alexander, the Footpath Warden, if he could clear the WBC site of weeds.

279/2011 - RISK MANAGEMENT POLICY

Cllr Woof had circulated the amended policy on behalf of the Working Group, who recommended adoption of the document by the Council. This was unanimously agreed.

Cllr Woof advised that the intention is to fully revise the documentation, so that this consists of the policy and procedures, and a separate risk register. This will be completed by January 2012.

280/2011 FPC STANDING ORDERS

Standing Orders had been updated to incorporate amendments agreed between November 2010 and February 2011, and had been circulated with the agenda. Cllr Mrs Newcombe explained that further amendments and corrections are now proposed and will be considered at the next meeting on 21 September 2011. (See Appendix A)

Cllr Pittock suggested that the membership of the Finance Committee should be detailed in Standing Orders.

Changes to the Committee election process will be discussed by the Finance Committee and referred back to Main Council.

281/2011 - CORRESPONDENCE & FORUM - July 2011

Correspondence

- Berkshire Records Office Newsletter
- Letter from Eversley Parish Council expressing support for objections to Arborfield Development
- Copies of letters to WBC from 3 residents objecting to Arborfield New Town Development
- Gorse Ride in Bloom - thank you from for £250 contribution.
- Berkshire Geoconservation Group / Berkshire Building Stone Survey - Request for information/photographs of historic/interesting buildings in area
- Re3 Stakeholder Meetings - request from Peter Bavistock of WBC for Groups / individuals who would like to be involved.
- Digital Switchover Community Outreach Park (info emailed to all 22/6/11)
- Wokingham Link Annual Report 2010-2011
- CPRE Members Guide and Countryside Voice (membership card held in office)
- Invitation to Berkshire Historic Environment Forum - Sat 24 September, Purley on Thames.
- Various AGM/event invitations as circulated - incl Home Start Wokingham, Inspire Wokingham Open Weekend, Berkshire County Blind Society, Wokingham Job Support Centre.

- The Parish Council has been invited to take part in the FBCentre Family Fun Day on 17 September 2011. The event is intended to promote the Centre and organisations based there. It was agreed that the Parish Council should participate and Cllr Mayne offered to lead on arrangements for the event.

FOLDER CONTENTS - The folder was available from 7.30 pm on the night of the meeting and will be held in the Parish Office for the month following. If any Councillor wishes to take an item, please advise the Clerk.

Forum

- Cllr Woof advised that high speed driving at night on Nine Mile Ride will be looked into.
- Cllr Mrs Jennings Frisby advised that the California Hall quiz night would be held on 24 September 2011 with fish and chips. A walk and ploughmans lunch will take place on 4 September 2011.
- Cllr Bowers had been invited to input to a Bracknell 'gardening' project for disabled and underprivileged people.
- Cllr Ms Blackwood would represent the Parish Council at the Inspire Wokingham event at Dinton Pastures on 23 July 2011.

282/2011 - DATE OF NEXT MEETING

The next meeting of Main Council will be held on Wednesday 21 September 2011 at the FBCentre at 7.30pm

The meeting closed at 9.45pm.

APPENDIX A

280/2011 FPC STANDING ORDERS

New under ORDER OF BUSINESS 7.4 (and renumbering of remaining items under 7.4)
7.4 v To receive reports from Councillors attending meetings on behalf of the Council

Reinstatement of wording under RULES OF DEBATE 12.10

Current:

12.10 The mover of a resolution or of an amendment shall have a right of reply, not exceeding 5 minutes and shall have a right to reply immediately before the amendment is put to the vote. A member exercising a right of reply shall not introduce new matter. After the right of reply has been exercised or waived, a vote shall be taken without further discussion

With reinstated wording:

12.10 The mover of a resolution or of an amendment shall have a right of reply, not exceeding 5 minutes and shall have a right to reply immediately before the amendment is put to the vote. If an amendment to that resolution is proposed, the mover of the amendment shall be entitled to reply immediately before the amendment is put to the vote. A member exercising a right of reply shall not introduce new matter. After the right of reply has been exercised or waived, a vote shall be taken without further discussion

Correction to EXPENDITURE 19.2

Current wording

19.2 For orders exceeding £1000, at least two quotes must be obtained where possible and practicable.

Amended wording

19.2 For orders exceeding £1000, at least two quotes must be obtained where possible and practicable.

Reinstatement of wording under COMMITTEES AND SUB COMMITTEES 20.1

Current wording

20.1 i) may subject to the provisions of Standing Order 15.1 above

With reinstated wording

20.1 i) may subject to the provisions of Standing Order 15.1 above dissolve or alter the membership of a committee.

Amendment to wording under COMMITTEES AND SUB COMMITTEES 20.6

Current wording

20.6 Every committee shall meet within three weeks of the Annual Meeting to elect a Chairman and Vice Chairman who shall hold office until the next full Council meeting

Amended wording

20.6 Every committee shall meet within three weeks of the Annual Meeting to elect a Chairman and Vice Chairman who shall hold office until the next Annual Meeting of the Council.

Amendment under ESTIMATES 23.2

Current wording

23.2 Any committee desiring to incur expenditure to be defrayed out of the rates shall, not later than.....

Amended wording

23.2 Any committee desiring to incur expenditure to be defrayed out of the Council Tax shall, not later than