

Present:

Allan Gibson

David Cornish

Roger Marshallsay

Graham Jukes

Andrew Pearce

Pauline Grainger

Roland Cundy

1 Minutes of meeting

Minutes of meeting 17/09/19 accepted and signed as a true record of meeting. A signed copy to be given to Parish Clerk for filing.

2 Actions

- DGC to enquire if the PC would take ownership of the Survey Monkey account long term. Council meeting next week. ONGOING
- DC to find out if there is a more recent project plan than one presented on 30-7-19. ONGOING
- DC arrange meeting for DC/AG with Simon Weeks. DC met with SW who was unsure of how WBC would feel about FNDP providing a housing needs number so he would speak to senior personnel (Nigel Bailey) at WBC. ONGOING
- DC arrange meeting for some members of SG to meet with WBC. ONGOING
- AG determine if we need LA (Bell-Cornwell) to help with Housing Needs number. ONGOING
- AG contact GM, CM re offer from Brian Smith to help with work on commercial and retail needs but not as a leader of a separate group. He was happy to work alongside "Brown" group. AG has made contact and meeting arranged for 1-10-20 ONGOING
- PG trial a second questionnaire input onto Survey Monkey to see if SM will accept multiple inputs from one computer. PG input two further copies via Survey Monkey on same PC as original and no problems. CLOSED

Agenda items: Housing needs

Flyer distribution and any lessons for questionnaire distribution

PMG meeting 1/10/19

Final written FNDP document

3 Housing Needs

CM and GM met with WBC and felt there was an urgency to move forward as WBC was moving forward with their call for sites and they were about to go out to consultation.

This led to a wide ranging discussion as to whether or not we should have a housing number in our plan and the fors and againsts. The group were divided in opinion so actions came out of the discussion to enable a decision to be made one way or other in due course. (see actions 1-3)

Overall it was felt the steering group has to agree the right path to achieve the objectives and there needs to be a positive reason why a housing number would be of benefit.

4 Flyer Distribution

There has been some confusion about the coverage of rounds as some areas seem to have been covered more than once. DC suggested he and RM meet up with DF ahead of the arrival of the questionnaires and re visit the allocation and coverage of rounds.

RM advised there was a hold up with the supply of the questionnaires as the printer was still awaiting the Royal Mail number for the reply paid envelope. Despite being an online process it takes 5 working days. The expectation is that the job will be completed middle – end next week and there will be approx. 250 A4 size envelopes in each box – 22/23 boxes in total.

RC will contact Steve Bromley to see if these can be delivered to Ratepayers hall and a group (RC, RM, AP and AG) will meet there on 12th October to organise distribution.

5 PMG meeting 1/10/19

DC felt the agenda covered everything but an important issue was to discuss what came out of the Housing group's meeting with WBC. It was felt this team needed to form a view on housing numbers and advise SG, although it was important that the SG understands their direction and it is in line with objectives.

6 Final FNDP

DC has written and put together a first draft of the final plan, based on the Woodcote NDP. He has been given a Word template from the Woodcote team and this is felt to be a very good example of what we are hoping the FNDP will eventually look like. RC thanked him for this as it demonstrates the progress we have made.

Actions

Ongoing

- a. DGC to enquire if the PC would take ownership of the Survey Monkey account long term. Council meeting last week.
- b. DC to find out if there is a more recent project plan than one presented on 30-7-19.
- c. DC awaiting comment from Simon Weeks re housing needs number.
- d. DC arrange meeting for some members of SG to meet with WBC.
- e. AG determine if we need LA (Bell-Cornwell) to help with Housing Needs number.

New

1. All members to re-read Locality documents to ascertain their understanding of housing needs numbers.
2. DC arrange a meeting of Steering Group, Liz Alexander, WBC representative, Housing Group.
3. Members of the SG to speak to other NDP groups who have already had plans adopted about the issue of housing needs numbers.
4. DC arrange meeting with RM and DF re delivery logistics for questionnaires.
5. RM advise RC re delivery date of boxes from printer.
6. RC contact Steve Bromley re Ratepayers Hall for delivery and distribution of questionnaires.

Dates of next meetings: October 15th 29th 9.30am FBC

Meeting closed 10.40 am

Signed as a true record of the meeting:

Date:.....

