

Present:

Allan Gibson

Roger Marshallsay

Graham Jukes

Apologies:

Andrew Pearce

Pauline Grainger

Roland Cundy

David Cornish

AGENDA

- 1 Apologies
- 2 Minutes of last meeting
- 3 Outstanding actions
- 4 Agenda for Bell Cornwell meeting 3rd Dec
- 5 Update on questionnaire analysis
- 6 AOB

2 Minutes of meeting

The minutes of the meeting on 12/11/19 were accepted and signed as a true record of the meeting. Signed copy to be given to Parish Clerk for filing.

3 Outstanding Actions

- I. PG ask LB to copy presentation to GJ and bring to meeting her laptop and presentation on a memory stick. Done and CLOSED
- II. AG present engagement questions and matrix to full group meeting. AG met with housing group ahead of Full Group meeting and gave them a copy of engagement questions and matrix. Done and CLOSED
- III. Find out if WBC pays for exhibition ahead of referendum. Question for DC to ask WBC at meeting on 19th December
- IV. GJ "test" engagement questions on green group. Done. GJ will shortly provide written notes on Green group answers to questions. AP added that the Housing group (excluding retail) had also answered questions and that too would be available shortly. CLOSED

Action IV led to further discussion on the engagement strategy.

AP has joined Housing /brown spaces to help with minutes, assist budget planning and enable a flow of information between groups. The progress is now gaining momentum.

AP advised they had worked on the call for sites and are not ready yet to share their findings within the NDP group. He also said they feel they will need more people to engage with the social groups they have decided to target; these should be from the Brown group that are not playing a fuller part; AG said it was possible to co-opt people for individual pieces of work.

GJ advised that green group were also ready to meet with outside groups but as had been discussed at the Full Group meeting they were holding back until there was a co-ordinated approach. Once AG has the responses to the engagement questions he will draw these together and then pass to Comms group to draw up a co-ordinated plan for visits. There is no expectation Comms will make the visits merely that it is their role to co-ordinate the meetings.

4 Bell-Cornwell meeting, 3rd Dec

AG confirmed GM and CM were invited to meeting on 3rd, but not the wider group. AP said housing wanted their own meetings with B-C to get confirmation their ideas are on the right track and for guidance on housing number/needs and policy formation. AG agreed to this request. RC is concerned at the relationship between the housing group and WBC and said they need to understand that they need to work with WBC but probably through the Steering group. There needs to be an understanding about the criteria for determining when housing numbers are satisfied – is it at the point of build or completion of sale?

After discussion the questions the SG want to put to Liz Alexander were agreed as follows:

- a. Does the development of the Marino land (L&G development) count towards our numbers
- b. Do we need to put a housing number in our plan; do we need LA to help us determine this number OR do we just state how many sites, and where they are, that we would support further controlled development on.
- c. What type of questions should we be asking if we have a “phase 2” questionnaire
- d. How much can we influence/ put in plan about roads and transport? Is it within our remit to include road widening; suggested additional roads etc

PG was asked to send latest copy of survey report to LA ahead of meeting.

There were some thoughts about the next phase of the engagement:

GJ questionnaire needed to help determine policies with additional soft data – opinions and preferences RC in respect of time to bring together a second questionnaire (a concern) we should not worry as we know the process and have organisation already in place

AG would like April at latest if we're to do one but others felt May was possibly more realistic particularly as WBC call for sites has slipped as a result of election

Policies could now start to be drafted to allow plenty of time for reviewing , amending and so on RM advised that a while ago Gordon Veitch of the parish housing group had met with NDP team and passed over Parish info on sites/housing.

GJ told the meeting the parish was considering purchasing land for public use with CIL (Community Infrastructure Levy) money and RC said as much as possible should be purchased which would in itself protect “green” spaces.

RC thought that when current road improvements are finished this might change some of the views of the community in respect of traffic and congestion. He also knew of someone who might be able to help look at cycleways. He will investigate and advise.

GJ said the parish has an up-to-date map showing the existing /proposed greenways and he would ensure housing are aware of it.

It was agreed that when the Housing group have their own additional meetings with Bell-Cornwell a member of the PMG would be in attendance as an observer and also any meetings with WBC which they organise. It was felt that the arranged meeting with WBC for AG, DC and RC on 19th December should remain as is, with no additional invitees.

5 Questionnaire Analysis

AG advised that LB had done a fantastic job on the survey report and he had every confidence that it would be completed by Christmas. The group agreed and asked PG to pass on thanks.

LB was still looking at alternative ways to analyse questions to which people did not reply so it indicated no view as opposed to a negative view in order that statistics were not skewed. PG advised JA was helping on this aspect.

It was agreed the majority of spare questionnaires would be shredded with just a few kept.

6 AOB

PG advised that 14 members of the NDP volunteer group had accepted the invitation from the parish Councillors to a drink and nibbles on 18th December.

Actions

- i. AG draw together responses to engagement questions from working groups and pass to Comms for a coordinated plan of visits with outside groups.
- ii. PG send survey report to LA ahead of meeting on 3rd December
- iii. AG send list of questions to LA ahead of meeting on 3rd December
- iv. DC ask WBC who pays for exhibition ahead of referendum at meeting on 19th December
- v. PG thank LB for survey report on behalf of SG
- vi. GJ provide Housing with greenways map

Dates of next meetings: 10th December 2019 9.30am FBC

Meeting closed 10.30 am

Signed as a true record of the meeting:

Date:.....