

Present:

David Cornish
Roland Cundy

Allan Gibson
Andy Pearce

Pauline Grainger
Graham Jukes

Roger Marshallsay (arrived item 3)

AGENDA

1. Minutes of last meeting
2. Resolution of Call for Sites work.
3. Budget
4. Engagement activities
5. Prep for PMG
6. Traffic report

1. Minutes

Minutes of meeting 18/02/20 accepted and signed as a true record of meeting. A signed copy to be given to Parish Clerk for filing.

Actions

A DC ask WBC who pays for exhibition ahead of referendum, FNDP – WBC only pay for costs associated with referendum itself. CLOSED

1. DC arrange a meeting with Gordon Veitch and other members of SG re call for sites. Agenda Item 2. CLOSED
2. AP arrange stakeholder meeting with estate agents. Passed to Brown group for volunteers. CLOSED
3. RC arrange stakeholder meeting with A Bishop. By coincidence RC/DC met briefly with A. Bishop and he is happy to meet with them. CLOSED

RC/DC advised Legal & General meeting rescheduled for 23rd March.

AG handed out a Flowchart mapping put the examination process for the end of the FNDP and said it was on the NPIERS website and was extremely helpful. It added detail to information provided by Laurence Heath at last full group meeting. He suggested NPIERS were worth contacting as we get to the final stages (once we have self-audited) as they can do a full “health check” on the plan before it goes to the inspector. It is useful to note they also provide examiners for final NDP inspection/examination.

2. Resolution Call for Sites

DC outlined the concerns raised from various emails and it comes down to 3 issues:

1. Discussions previously held could be used in a judicial review
2. Two groups came to differing decisions using same process
3. The status of the work

There was more discussion around these points and two conclusions were reached:

- full documentation is already available of all meetings to date, (it was agreed from the outset that all discussions would be fully disclosable) so we have to be aware that information could be requested under the Freedom of Information Act.
- the matter should be parked for now as too much time was being spent on a very small part of a much bigger project. Once the judicial enquiry produced its verdict, then depending on the verdict it might be useful to look again at point 2

It was further agreed that all existing documents (whether draft or approved) would be disclosable if requested.

GM and PP have a meeting scheduled with James McCabe on 13th March.

DC is to book an appointment in March asap with Liz Alexander

3. Budget

AP confirmed Katy Dagnall would only be settling invoices out of Locality funds until 17th March. She would be concerned if meetings were arranged and paid for before they took place. He advised that we had spent approx. £4100 out of the locality fund and there were two further invoices in pipeline.

The process of returning Locality unused funds (around £2k) and a re-application was not known so RM agreed to find out details of the process particularly:

- how to return funds
- how and when you can apply for the funding for 2020/2021
- do they require an account or report of the expenditure and invoices. (RM thought invoices were only required for sums in excess of £1,000)

AP has not received any requests for funds from Comms group, PMG or Admin group.

Future expenditure is likely to be focused on

displays/exhibitions

media to engage residents to take part in referendum

Consultancy fees – Liz Alexander, NPIERS?

A question was raised as to how we funded any expenditure between 17th March and the new funding from Locality and AP advised the Parish had allowed a further £5k in their budget for the NDP. In the current financial year £3353 is left of the parish £5k budget.

Suggestions for gauging spending for the current year were:

- Look at the Barkham & Arborfield plan for the basis of their spending
- A small group have a session to come up with an outline figure based on our plans for next 12 months. It was agreed to include JA as he had up to date knowledge of project plan

RM will need outline of expenditure to reapply to Locality for 20/21

AG felt the NDP was on course

RM felt it was very helpful that WBC have released their updated Local Plan

DC felt there was currently some good work coming forward in terms of moving forward with policies.

All felt BS was producing excellent work in different areas (Green, Traffic) and was an invaluable member of the team.

4. Engagement Activities

DC/RC have spoken briefly to A Bishop and he has agreed he will meet with them.

PG/DC are meeting Churches on Thursday 5th March and will share note on how meeting went and ideas that come forward.

Comms and Brown have populated engagement list with names of some volunteers who will hold meetings.

AP has encouraged CM and GM to meet with estate agents and has provided a list of questions.

GJ is waiting for narrative from Brown to give him a broad overview before he holds any meetings.

DC/AG believe the engagement meetings should start with an open conversation talking about policies and any ideas the group might have, then at a later date if required this can be followed up with a more detailed /exhaustive meetings. There will be different questions and discussions with different groups and PG felt that on the list of societies etc, as provided, there would be a large number who required no more than a general discussion. AP felt there would be some who would show no interest at all. It was agreed there would probably only be a few key stakeholders who would remain engaged.

5. Preparation PMG meeting

DC would try and get a copy of the Parish response to the WBC local plan consultation. The Parish meeting about the consultation went well and he felt there were about 12 meaningful comments. AG advised he had written an overall comment from FNDP but was awaiting comments back from various groups who were designated to look at specific parts of update. Comments were required asap as the WBC deadline is 20th March.

The group looked at the two policies GJ was submitting to the meeting tonight for discussion and felt they had been approached well. AG felt there needed to be more reference to National Policy Framework where possible and to introduce as much evidence as possible by refereeing to existing Bodies and their policies.

Generally it was felt we as a group are largely in agreement with the WBC Local Plan update and we should be lifting some of their policies etc into our plan which would evidence our support for it.

PG left the meeting at this point; no further notes added.

6.AOB

NB: Dates of next meetings (amended 31/3/20):

Tuesday 17th March 9.30am FBC CANCELLED

Tuesday 31st March, held on video link

Actions

1. DC arrange meeting with Liz Alexander
2. RM contact Locality re return of surplus funds and application for 20/21
3. RC, AG, GJ meet to work on expenditure suggestion for next 12 mths. Invite JA

Signed as a true record of the meeting:

Date:.....