

Present:

David Cornish
Roland Cundy

Allan Gibson
Andy Pearce

Pauline Grainger
Graham Jukes

Roger Marshallsay

AGENDA

1. The Budget up until completion.
2. Update on Draft;
 - a. Text still required
 - b. Gaps in Plan
3. Timeline up until completion
4. Prep for PMG Meeting
5. AOB

Minutes

Minutes of meeting 28/04/20 accepted. An electronic copy will be sent to Parish Clerk for the website and the hard copy will be retained for signature at a future date.

Actions

1. PG arrange next meeting. Done, CLOSED
2. RM look at emerging plan in the light of his knowledge of Appeal decisions. ONGOING, report on 9th June
3. SG review decision (26th May meeting) on date for FNDP referendum in 2021. Agenda item, CLOSED
4. RM proceed with application for Locality funding. ONGOING, awaiting clarity for estimated costs ahead of submission
5. PG add PP Housing Needs document to PMG minutes as an appendix. Done, CLOSED
6. AG/DC share draft plan with Liz Alexander and see if she can help with cartographer. Draft still undergoing amendments, ONGOING
7. SG - find a cartographer or someone with mapping skills. ONGOING

Following on from action 7, mapping was discussed in greater detail.

GJ has been researching what is available at WBC and has looked at various links supplied by AG. He thought the Kettering example was very simple and precise.

WBC has defined 3 settlements and on looking at their map these are very clearly defined, being plot specific, and so a good starting point. It was felt we could agree the 3 settlements defined by WBC and then add our own. It was also felt that that there didn't need to be a difference between a development area and a settlement in mapping terms.

Simon Weeks would be very supportive of this course of action as it would be seen to be adding local detail to the borough plan and he would discuss with Ian Bellinger. There was no reason why a settlement couldn't be defined in the countryside.

GJ suggested we make our settlement definition, identify them on the map and draw the boundaries which would enable protection of "green spaces" which are distinct from "countryside" and then open it up for discussion. GJ agreed to take a look at drawing boundaries based on WBC maps which are available on their planning website.

AP suggested running our initial ideas past James McCabe at WBC.

1. Budget

RM had not proceeded with Locality application as figures from last PMG meeting were too vague. He advised there was a Comms group meeting tomorrow and they would look at their suggested figure more closely. There was about £5k of funding left from last year with a further £3k available for affordable housing.

GJ felt the cartographer estimate could probably be reduced if it proved possible to work with WBC maps. AG was offered free software from WBC (but found this unusable) but no other help, so we will need to produce our own maps for documents.

'Parishonline' was also deemed not user friendly but the OrdinanceSurvey package appeared excellent but came with a cost – about £2 ½ k for Finchampstead.

AG tried to contact Lawrence Heath (Arbar plan) but had had no response. He asked for a phone number for him? RM commented the figures to date were well over grant allowance so we will require the use of parish funds allocated to FNDP in budget.

The Brown group estimate was approx. £900 for B-C consultancy and £150 for ancillary items.

DC felt the budget should go in asap as the funding might not always be available and it was agreed the figures would be estimated on the basis of the Reg 14 consult (similar figure to survey costs) and £2 1/2 k for 5 days B-C consultancy.

RC commented the affordable housing in the village would probably not now go ahead due to the closure of the Village shop as it was no longer within the 1000m walking distance required for "sustainability".

RM confirmed that once the budget was submitted to Locality and funds received there was a degree of flexibility on how it's spent.

2. Draft update

DC had made amendments to the draft plan and by and large it was coming along well. There were however areas which needed addressing:

- brown group narrative was not currently leading to policies
- inconsistency of delivery
- gaps particularly in the areas of social housing, mobile home parks, gypsy and traveller sites
- the design statement

In respect of the brown group AP has tried to encourage them to follow the format being used by other groups with guidance from "contents" list but currently this is not achieving the desired result. At the PMG meeting today AG will ask how they need help and where in order to take their work forward, as a lot of work had been done by this group.

Brian Smith has produced a draft policy on the commercial/retail sector.

Phil Phillips has produced the work on Housing Needs.

Tim Nabbs has engaged the estate agents, which fitted with his expertise, and has come up with a useful and informative document.

A set of draft policies which AP provided has done the rounds of the brown group for comment and is due to be discussed at their meeting this Friday.

AP believes Steve Bowers could help brown group with discussion/advice on social housing.

DC/AG believe a small group needs to convene to review and crystallise/ what is still required and to find people with the strength in required areas. AG thinks it needs a new platform to take it forward and suggested a drafting group. He felt it would be advantageous to cancel the next PMG meeting to allow time for this to develop and to schedule the next one for four weeks' time.

DC will provide a list of "gaps" in the plan for this afternoons PMG meeting.

AG will research other plans and see what they include compared to our draft. He does not believe we are that far away from our goal and that remaining policies will come from clear narrative.

DC has looked briefly at an "old" design statement to see what can be taken from that, if anything. He feels it needs further investigation and AP agreed to take a look and report back in 4 weeks.

DC asked RC if the CIL project list could be included in FNDP and he felt it could.

DC send current draft to all members of steering group.

3. Timeline

AG advised that once the brown group narrative translate into policies and the remaining gaps in the draft are covered there will only be a few weeks of work so there is no reason why a "mature" draft cannot be ready by end of calendar year and then "process" takes over and this follows a prescribed timeline.

This is dependent on

- response from LA that we are on the right course
- more qualitative research in terms of stakeholder meetings (restricted by covid crisis)

4. PMG Meeting

Covered within previous items

5. AOB

PG raised an issue regarding zoom meetings. Should FNDP have their own account? It was decided in light of meetings having to continue in this vein for some time still to come this would be a sensible idea. RC felt it should go ahead and DC agreed to organise with Katy Dagnall.

Meeting closed 10.48am

Next meeting Tuesday 26th May, 9.30am

Actions

1. RM look at emerging plan in the light of his knowledge of appeal decisions and report on 9th June
2. RM proceed with application for Locality funding
3. AG/DC share draft plan with Liz Alexander and see if she can help with cartographer.
4. GJ look at drawing settlement boundaries on map
5. AP look at design statement and report back on 9th June
6. DC provide list of "gaps" in draft plan for PGM meeting 12-5-20
7. AG research other plans for completeness
8. DC send out draft plan to SG
9. DC liaise with KD and set up FNDP zoom account

Signed as a true record of the meeting:

Date:.....