

Present:

David Cornish
Andy Pearce

Allan Gibson
Roger Marshallsay

Pauline Grainger
Graham Jukes

AGENDA

1. Minutes
2. Actions
3. Update on next Locality grant
4. Update on Brown team progress and prep for afternoon meeting
5. Review process for first draft of plan.
6. Update on timeline and views on referendum date
7. Response on WBC request for Local Green Spaces nominations

Apologies

Apologies received from Roland Cundy

1. Minutes

Minutes of meeting 12/05/20 accepted. An electronic copy will be sent to Parish Clerk for the website and the hard copy will be retained for signature at a future date.

2. Actions

1. RM look at emerging plan in the light of his knowledge of appeal decisions & report on 9th June
ONGOING
2. RM proceed with application for Locality funding AGENDA
3. AG/DC share draft plan with Liz Alexander and see if she can help with cartographer AGENDA
4. GJ look at drawing settlement boundaries on map. Discussion minuted below ONGOING
5. AP look at design statement and report back on 9th June. Discussion minuted below ONGOING
6. DC provide list of "gaps" in draft plan for PGM meeting 12-5-20 AGENDA
7. AG research other plans for completeness. Discussion minuted below CLOSED
8. DC send out draft plan to SG. Actioned CLOSED
9. DC liaise with KD and set up FNDP zoom account; not possible through Parish a/c so individuals will use their own personal accounts, depending on who is attending the meeting. CLOSED

Discussions

Action 4

The free software which had been suggested by James McCabe, WBC, did not work so GJ has returned to an updated version of Parishonline. It does provide what we require but GJ advised he does not have the expertise to easily find his way around the software. He pointed out it will not be easy to use a 3rd party so the most efficient way to approach the task is for him to learn to use it, but it is a big task.

AG suggested he pursue discussions with James McCabe to find out what help they can give as a lady at WBC helped Arborfield, at a reasonable cost; he felt WBC should help with this aspect.

AP wondered if we could use the maps in the plan as "illustrative" but AG pointed out that policies led from the maps and the plan itself was a legal document so needed to be specific.

The conclusion was that GJ was to find out if he could hand draw the boundaries (which he felt very confident he was able to do) and then get WBC to digitalise.

Action 5

AP has looked at statement (from 2007) and suggested at best it could be used as an appendix with reference made to it. There is no foundation to anything written as it was based on "gut feel". Although it has a statement on requirements this was not based on resident feedback. AG is not sure it should be used at all.

Action 7

AG looked at other plans in respect of brown policies and overall felt they weren't particularly helpful. Policies are built from vision and objectives and need to start from first principles. Policies need to emerge and develop using own judgement and he feels using DF matrix is the way forward.

GJ suggested we could where appropriate "steal" words and statements but realistically we need to start from scratch.

RM felt we could use other plans and this is encouraged by Locality.

DC felt we had used other plans as our framework/foundation and used what was appropriate and sensible.

3. Locality Grant

RM advised the initial registration had lapsed so he has reapplied and will proceed as soon as he is registered. He now has a better breakdown of figures but would like more clarity on proposed date of public consults. For the purposes of the grant it was clear there will not be a referendum in May so at most only one consultation would come into this financial year. However it was felt we make an application for the full amount and then again return anything unspent. RM was sure funding could be re-allocated between budgeted items. GJ will, within the next week, aim to give RM a more accurate figure for mapping (subject to WBC providing such).

4. Brown Team Progress

DC has spoken to GM and he is expecting a report, policies, narrative etc this afternoon at their meeting.

AP advised it has been a challenge but 8/9 policies were on the table and the brown group are currently looking at amendments he suggested. He is concerned there is a lot of reference supporting the WBC LPU design and housing statements. They have not worked from DC's "contents" list within the draft plan but have rather gone about it in their own way and do have a draft out within the brown group.

DC is confident he will have at least a skeleton to work with and hopes to be able to pad it out.

AG is concerned that the document has only been seen within the brown group and has not been available for discussion and approval it will not be possible to carry out the necessary "checks and process" before the project plan deadline of 30th June.

RM wanted to know if they were including the affordable housing in the village as he was including the funding for affordable homes in the grant application.

PG asked if this could still go ahead now the shop/garage were closed and RM advised it could be pushed for under the "rural exception" clause.

DC will advise AG, following the meeting this afternoon, on the status of the brown "work" and AG will then decide whether or not to attend the next brown group meeting on Friday 29th May.

5. Review Process First Draft of Plan

DC advised we have three strands to plan

- data collected only from resident's survey (no stakeholder meetings)
- narrative which is excellent
- emerging policies

but he does not feel currently these match up. The biggest pressure is to get them into a legally sound document.

AG advised Covid-19 constraining what we want and need to do – namely consult

PG asked in the light of Covid-19 should we go back to the idea of a second questionnaire

GJ thought as the narrative was now in place we could possibly go this route as we know the gaps we need to fill DC felt it should only be targeted questionnaires to stakeholder groups like the brown group did for the estate agents.

RM thought it would not be possible to deliver questionnaires and wondered what could be gained from it. He asked what questions would be asked of whom.

DC thought we could get more in depth data from specific groups to validate the conclusions we have drawn to date.

AP did not think this was a good idea and more effort should be made to contact / "meet up" with stakeholders. This would at least demonstrate we had tried to make contact.

Also concern that a further questionnaire and the Reg 14 consult might end up too close together.

Conclusion was to continue to work on emerging plan incorporating work from brown group and send to LA for advice as near to end of June as possible and then review once we've seen her advice.

6. Timeline update & Referendum date

JA had completed adding the "Process" to the project plan and optimistically the earliest a referendum could be held is August 2021.

Following this DC/AG discussed the dates bearing in mind advice from Arborfield and Barkham and taking Covid-19 into account and it was thought a more realistic timeframe was the referendum in the autumn of 2021 with adoption by WBC by end of 2021. It was felt the Reg 14 consult could be held in this financial year but the second consult will fall into the next financial year.

However GJ felt the extended time period should not slow us down now and how we manage delays can be dealt with at a later date. This was agreed.

7. Response to WBC, re Local Green Spaces

DC and AG were very grateful to Brian Stainton for his excellent response on this issue.

Katy Dagnall had added a few comments to his draft and it was decided to leave GJ/BS and KD to finish the response.

In respect of the Gorse Ride area which was omitted from the document PG offered to send GJ the Gorse redevelopment plans for the recreational space in this area.

8. AOB

AP, DC and AG are happy to set up "zoom" meetings as required and it was agreed AG would set up the next SG meeting, 9th June at 9.30am and PMG meeting, 9th June at 4pm as he would be attending both.

Meeting closed 10.45am

Next meeting Tuesday 9th June, 9.30am

Actions

1. GJ discuss cartography with WBC to see if they could digitalise hand-drawn maps.
2. GJ provide RM with estimate from WBC for "mapping" costs
3. RM submit Locality grant once registration complete
4. DC advise AG re status of "brown policies" etc
5. DC/AG aim to provide LA completed "first draft" of plan by end June
6. PG send GJ Gorse redevelopment plans

Signed as a true record of the meeting:

Date:.....