

Present:

David Cornish                      Allan Gibson                      Roland Cundy  
Andy Pearce                      Graham Jukes

Apologies:

Roger Marshallsay      Pauline Grainger

AGENDA

1. Actions/Matters arising
2. Timetable for the rest of this year.
3. James McAbe (JMc) comments
4. Bringing the Parish Council fully on board.

Minutes

Minutes of meeting 23/06/20 accepted. An electronic copy will be sent to Parish Clerk for the website and the hard copy will be retained for signature at a future date. The scheduled meeting due to take place on the 7<sup>th</sup> July was cancelled and this meeting took over from it.

1. Actions

1. DC ask Parish planning committee to look at Wick Hill boundary. Planning Committee meeting tomorrow. Closed
2. DC to seek future meeting with WBC. This is now held over to August as we have had James McCabe comments, we await LA comments then we will have the meeting. Open
3. AG to send draft plan to LA asap. Done
4. DC/AG to ask LA about the best way to protect the land to the rear of the surgery. Open
5. DC write to WBC re meeting and to suggest future meetings. Awaiting a draft to send to WBC. Closed, covered by Action 2 above.
6. AG to send copy of the plan to WBC. Closed
7. DC to follow up on professional writer and to talk to Celia May. Closed. Suzi Rackley now on board.
8. AP to update Lyn Barrow on Brown Group contacts. Closed
9. AG to consider update for wider volunteer group. Closed

Matters Arising

Action 4:

During a meeting with Alan Bishop (AB), Steve Bromley and Roland Cundy AB let it be known that he has a lease on the fields behind the surgery "in perpetuity". He has a responsibility to manage the land.

I, AP, have noted that whilst typing these minutes that in the 23.6.20 minutes we jumped from 2. Draft Plan to 4. PMG preparation. It appears that there was a numbering issue. Might I suggest that PG corrects this before the minutes are signed off?

2. Timetable for rest of year

In the comments back from JMc he highlighted the fact of the web site dates not being achievable now. AG to review the plan and adjust as appropriate and to get the web site updated or in the interim to take down the out of date detail on the site.

3. Comments from James McAbe

I took the notes for this section but when AG sent out an email giving the team an update I felt it was representative of what he had stated to the SG. I have copied his comments into this meeting:  
The good news is that we are on the right track.

Feedback is mostly of a type and content that we might have expected

- Interesting comments about referencing the Core Strategy and MDD policies rather than WBC's Local Plan Update. It is looking increasingly possible that the FNDP will precede the LPU in terms of adoption.
- Need to consider how many policies we have - clear feedback that there is little point in repeating WBC or national policies if we are not adding anything
- Significant feedback around 'settlement gaps' and steer towards following what Shrivenham have done in their NDP (P39/40 of their plan accessible from [<http://www.shrivenham.org/parish-council/neighbourhood-plan/>])
- Reference to 'two areas of settlement in designated countryside' on P5 of our plan deemed confusing
- Reference on P14 to supporting additional locations for development queried - "*Does this reflect a planning permission or is this a new allocation the NP is proposing*"? Need to be clear in our thinking and how we set this out.
- Warning about incompatibility of policy intention infill and backland development on P15
- We have moved on from thinking that the referendum might be in the spring of 2021 but James did not think that from looking at the FPC website information. Action taken to take down the out of date information there.

GJ asked how we went forward from JMc comments.

DC indicated that he was already in the throes of creating version 7. He will complete that and then amalgamate JMc and LA comments along with the Green and Brown group changes that they will have to make.

AG will set up a meeting with WBC when we have seen LA's comments.

#### 4. PC sign off

DC took this issue to the PC on the 15<sup>th</sup> July. After a short discussion at the meeting it was decided that the document would be viewed by the Finance and General Purposes (FGPc) committee who would then propose that the main council approved it, assuming there were no issues. Katy Dagnall(KD) would also be asked to review the document as a professional person working for the Parish.

There was then some discussion at the SG on when would we get the members of the FGPc up to speed on the document. There was concern that we did not want another group of reviewers wanting to re write the document. There was also a stated need to have Steve Bowers read it from a social housing view position.

AG was requested to look at the time line and see when he would propose involving the FGPc.

#### 5. Other related comments

AG to circulate JMc comments to SG and the PMG team.

He will also do this with LA comments when they come in.

DC/Editorial Team We need to keep a list of the comments from JMc, LA, KD and the FGPc that are not editorial related so that we can review them at a later date to ensure that we have covered them appropriately. This also applies to the tracking and changes of Policies

RC asked how we were going to include education in the FNDP and how we were proposing to get their comments. AG pointed out that the NDP is a document that is basically covering development and housing. This has a knock on effect to the schools of being able to expand to meet the increasing numbers of children enrolling.

Meeting closed 10.34am

**Next meeting Tuesday 4th August, 9.30am**

ACTIONS

1. PG to correct 23.6.20 minutes are signed off? Numbering issue on sections.
2. AG to review the plan and adjust as appropriate and to get the web site updated or in the interim to take down the out of date detail on the site.
3. AG will set up a meeting with WBC when we have seen LA's comments. He will comment this to JMc in the meantime.
4. AG was requested to look at the time line and see when he would propose involving the FGPC.
5. AG to circulate JMc comments to SG and the PMG team.
6. DC/Editorial Team We need to keep a list of the comments from JMc, LA, KD and the FGPC that are not editorial related so that we can review them at a later date to ensure that we have covered them appropriately. This also applies to the tracking and changes of Policies

Signed as a true record of the meeting: .....

Date:.....