

Present:

Roland Cundy  
Andy Pearce

David Cornish (chair)  
Roger Marshallsay

Pauline Grainger  
Graham Jukes

Apologies

Apologies received from Allan Gibson

Minutes

Minutes of meeting 22/09/20 accepted as a true record. An electronic copy will be sent to Parish Clerk for the website and the hard copy will be retained for signature at a future date.

Actions

1. DC schedule meeting with Slavchev to include SW and RC. Outstanding
2. PG pass her comments on draft to DC. Actioned and CLOSED
3. PG send DF documents to AP, RC, RM. Actioned and CLOSED
4. RM investigate cost of printing glossy summary document and putting in envelopes. The exact requirements were discussed and PG thought an 8 page document was envisaged with a cover in line with the cover of questionnaire summary. DC suggested getting a quote for this as it was the most costly scenario. Outstanding

AGENDA

1. Engagement exercise
2. Plan around the Reg 14 consultation
3. Where we are with the PC engagement.

Engagement

There was discussion about the method of receiving comments following delivery of Summary Draft to residents. PG advised that the PMG had felt comments should be requested via email as WBC LPU had done on their documents and GJ reaffirmed this and commented it was largely an information exercise and we don't actually require responses.

RC felt the method depended largely on how many responses we were aiming for and questioned the balance of replies to original questionnaire.

AP felt it should be online comments with a parish postal address for those without internet access.

DC will convey to PMG the SG decision that comments on Summary Draft should be via email and a parish postal address.

DC mentioned that SR was working on full draft and summary but that she needed time for this as she does not yet have the knowledge/feel that the SG and PMG have about the content of the document. She must be allowed time to get on top of it.

DC advised that DF has produced a good schedule for the Roadshow and AP volunteered to fill the missing slot alongside RM at Gorse Ride School. PG to advise DF.

Parish Council engagement

DC is worried about the lack of feedback from Parish Councillors on draft, version 7a. He is only aware that R Woof, G Veitch, S Weeks and S MacDonald have looked at it but it needs to be agreed by all councillors at their meeting on 22<sup>nd</sup> October. The councillors need not only to read it but also to own it.

RM suggested DC ask KD to send out a reminder to all councillors to read ahead of meeting.

PG/RC felt they had had the opportunity to read it and we couldn't be responsible for making them.

GJ felt more councillors were likely to read summary version, as existing version 7a is heavy reading. However he feels the councillors need to affirm they have read document.

AP wondered if version 7b would be a better read, but DC felt there was no way this would be ready ahead of next parish Council meeting.

GJ felt the process should not be put back to accommodate a later version and that the PC is voting on general principles and being comfortable with the policies.

AP agreed with the comment on policies although pointed out we had to be realistic

- Some were OK
- Some needed rewording
- Some may not even be in document yet

and he would like to see an additional month allowed.

GJ suggested in an ideal world we would put the finished document to the PC but they are getting a work-in-progress and we should not be delaying the process so the PC should move on with comments on the document as presented to them.

RM suggested the majority of councillors would be happy with document and RC endorsed this, suggesting the PC trust the councillors that make up the SG and will accept their recommendation.

It was agreed that DC would speak to RW at Parish Finance meeting 07-10-20 to ask him to recommend at full parish council meeting that

- The PC vote in principle to approve plan accepting SG decisions
- They are happy to sign off plan when final version ready

### AOB

There was a discussion about finer details for the Roadshows and it was agreed/noted:

- DF has further information to provide to roadshow volunteers as soon as schedule is signed off by PMG (tonight)
- AG had asked RM to suggest contacts for permissions
- DC would follow up permissions with PMG
- RC will liaise with head of Finch primary as to best possible site at the school
- DC will ask KD to advise all parish Councillors Roadshows commence Saturday 10<sup>th</sup> October
- GJ will have "Roadshow" in his house for next PC meeting (22-10-20) for discussion/information

Meeting closed 10.10 am

**Next meeting Tuesday 27<sup>th</sup> October, 9.30am**

Signed as a true record of the meeting: .....

Date:.....

### Actions

1. DC schedule meeting with Slavchev to include SW and RC
2. RM investigate cost of printing glossy summary document and putting in envelopes
3. DC advise PMG on recommendation of SG for residents' comments on Summary Draft
4. PG advise DF that AP volunteered to help RM at Gorse Ride School for Roadshow
5. DC ask Katy Dagnall to send reminder to parish Councillors to read FNDP draft ahead of meeting
6. DC put suggestions re FNDP draft to RW at Parish Finance meeting 07-10-20
7. DC follow up permissions for sites of Roadshow at PMG meeting 6-10-20
8. RC will liaise with head of Finch primary as to best possible site at the school
9. DC will ask KD to advise all Parish Councillors that Roadshows commence Saturday 10<sup>th</sup> October
10. GJ will have "Roadshow" in his house for next PC meeting (22-10-20)