

Present: David Cornish (chair) Roland Cundy Graham Jukes
Andy Pearce Roger Marshallsay
Allan Gibson Pauline Grainger

Minutes

Minutes of meeting on 19/01/21 accepted as a true record. An electronic copy will be sent to Parish Clerk for the website and the hard copy will be retained for signature at a future date.

Actions

1. DC speak to Katy Dagnall re web links in plan. DC/NW adjusted some of the links in plan and amended version will go on website today. CLOSED
2. DC send Final Draft FNDP to NW as a word document for adjustments to presentation ahead of it going on the website. Done and CLOSED
3. DC/AG send final version of draft to Liz Alexander. Done and CLOSED
4. AP co-ordinate taking and collecting photos for green spaces. Done and CLOSED
5. PG communicate with full group of volunteers to check on Lite delivery. ONGOING
6. DC ask KD mail process at FBC whilst its closed. Someone is going in from time to time to collect mail and deliver to KD. CLOSED
7. DC/SW/KD prepare a standard response for comments on the "FNDP final", which arrive through un-designated channels. Agenda item CLOSED

Sign Boards

There was a short discussion about the placement and complaints surrounding boards.

Complaints were acknowledged as soon as they were aired and boards moved if it was appropriate.

AP asked the PMG to review the sites for the boards ahead of the referendum as he felt there could have been better coverage.

RC suggested the boards were stored in Jim May's garage after the consultation was finished and be re-used for the Referendum by putting a banner across them – "Vote now" or similar.

Printing and distribution

The NDP Lite was collected from RM today, 2/2/21, and delivery commenced immediately. He was assured the delivery would be completed this week. PG to ask full group to let RM know when they receive their copy of summary.

DC suggested some copies of the booklet were held back for later use and records.

FNDP Feedback

DC had already received feedback through a non-designated channel, i.e. via another parish councillor. It was a serious complaint which DC felt needed an immediate response as the individual had already forwarded various documents to lawyers. He responded, offering temporary reassurance and details of how the process will move forward explaining that the plan was now in the consultation period and all feedback would be considered and changes made to the plan where appropriate. He advised that we will be able to respond more fully at the end of the consultation period.

DC felt this chain of correspondence demonstrated a satisfactory system for responding to feedback from non-designated channels.

RC advised that the gentleman was “leader” of a group of several individuals who had put forward a parcel of land for development of 1000 homes.

GJ added that he always had concerns on where the lines were drawn on the maps and felt this was a weakness. Further he did not fully understand the comments the complainant made in respect of the Cemex land and the Memorial fields.

GJ and BS have already reviewed some of the comments made by WBC on the Green Spaces topic paper and several spaces had already been removed as they did not meet current criteria – Fleet Copse, Bannisters and the Memorial fields. DC felt the revision of the topic papers would go on throughout the consultation period. The maps are being redone and when GJ/BS have finished their exercise the revised version will sit on hold until all feedback from the consultation has been reviewed.

AG asked for ideas as to how we capture this type of feedback and particularly how we know if there is a hidden agenda on the part of the complainant or there are historic issues coming out of the woodwork.

GJ thought the best process would be a team of people with knowledge of past planning applications and certain individuals in the parish. Information on past planning applications is available from WBC for the last 20 years and also historical “Call for Sites” applications which would identify individuals who had made previous planning applications. DC suggested RC and RM meet with LB and JA for this purpose.

Budget

There was a discussion about the amount of funding likely to be required over the next 12 months. DC advised the Parish had put aside a further £2 1/2k which might need to be reviewed and this should be asap. RM thought there was another £1500 available from Locality next year 2021/22 and that most of this year’s Locality funding was spent. Our parish funding for this year 2020/21, of £5k was untouched.

Likely expenses:

Legal advice if serious challenges

Publicising referendum – flyers/booklet

Practical advice from consultant, Liz Alexander

DC agreed to write to KD and R Woof to clarify the 2021/22 Parish funding as it was felt the £2 1/2 k was not enough.

AOB

- Consultation and Condition Statements

AG wanted to discuss the above statements as these need to be prepared to accompany the report to WBC on the consultation. These need to be ready for WBC about 4 weeks after end of Consultation period. AG has looked at Arbar’s Consultation Statement and Sherborne St John’s Condition Statement as good examples. DC felt Sherborne’s was an excellent document and a similar one would require LA’s input. He suggested looking at Arbar’s Condition Statement. AG agreed the Consultation Statement was a rigorous tickbox exercise showing compliance. GJ felt all our records should provide the require input for this document. Most of the info is addressed in the plan itself and whilst not difficult to find it will be a lengthy process.

- Referendum

DC said there was still uncertainty about the May Council elections going ahead because of covid and the government have until middle of March to decide. If they are moved to the autumn – Sept/Oct - he wondered if we could be in a position to go to a referendum at the same time.

- Reg 16 Material

AP/GJ wanted to know if we have to provide electronic or hard copies of all of our documents to WBC for Reg 16. Either way it was felt it was good practise to keep some hard copies of all documents we have prepared.

- Next meeting

Another meeting was agreed for two weeks (AP's zoom invitation) to review any feedback and responses to the summary document. It was thought most feedback will come in during the first week or so following delivery of the document.

Meeting closed 10.25am

Next meeting, Tuesday 16 February 2021, 9.30am

Actions

1. PG communicate with full group of volunteers to check on "Lite" delivery and ask them to advise RM when it arrives
2. AG ask PMG to look at re-use and placement of Boards for referendum
3. RC/RM suggest meeting with LB/JA in due course to look at feedback
4. DC write to parish finance committee re funding for FNDP 2021/22
5. DC research Arbar's Condition Statement

Signed as a true record of the meeting:

Date:.....