

Present: David Cornish (chair) Roland Cundy Graham Jukes
Andy Pearce Roger Marshallsay
Allan Gibson Pauline Grainger

Minutes

Minutes of meeting on 02/02/21 accepted as a true record. An electronic copy will be sent to the Parish Clerk for the website and the hard copy will be retained for signature at a future date.

Actions

1. PG communicate with full group of volunteers to check on Lite delivery. Actioned, agenda item CLOSED
2. AG ask PMG to look at re-use and placement of Boards for referendum. Actioned, agenda item CLOSED
3. RC/RM suggest meeting with LB/JA in due course to look at feedback. ONGOING
4. DC write to parish finance committee re funding for FNDP 2021/22. Altered. ONGOING
5. DC research Arbar's Condition Statement. ONGOING

FNDP Summary delivery

RM advised that he was disappointed with the delivery company as there were clearly missed roads and individual houses, particularly in the more rural areas. Whilst the SG was concerned about the matter it was felt nothing further could be done as over 5000 have been delivered. RM has about 100 spare copies. Messages have been put out on the website and where people have individually notified the FNDP team that they did not receive a copy one of the spares will be delivered.

AG summarised how this affected the consultation process:

- there is no requirement on us to deliver plan summaries to every home in the plan area
- notwithstanding the suspected and known delivery failures, thousands of copies of the document have been delivered
- our protestations have no doubt increased that coverage
- we can provide copies, hard or electronic, to those who have not received them. We have recovered 100 for this purpose
- we have marketed the consultation in other ways through the boards, newsletters, emails, social networking
- we are getting responses, a positive sign of awareness and engagement

Boards

DC advised that the boards will be taken down on or around 19th March and RC said they could be stored with Jim May for possible reuse with an appropriate banner on them. It was agreed for the referendum a group of individuals well versed in signage for electioneering purposes would arrange the siting of the boards and there should be a large banner at California Crossroads.

FNDP Reg 14 Feedback

AG had an update from NW reporting there have been 137 completed survey monkey online returns. RM thought it could be beneficial to put an updated message on facebook thanking people for feedback to date and encouraging more.

DC has received about 6 individual emails from interested parties. He has addressed any contentious issues immediately but largely has informed that a full response will be written once the consultation period is over and all feedback has been considered. This has been well received. All emails have been forwarded to LB for inclusion in the feedback response spreadsheet. He also said there will be comments by post but these have not yet surfaced but they will do in time.

Consultation Statement

AG shared the current draft of the statement (appendix i) and pointed out potential gaps.

DC agreed to follow up on the landowner section. He felt sure there were three reports on various meetings he and RC had had with landowners and he would look these out.

PG informed she could find email engagement with NMR school surrounding signage which went up on the school notice board and RC felt he could follow up on information shared with Finch primary School. RC felt he could ask the head of Finch to put something on the agenda for the next meeting of the heads in the area.

There was further discussion about our draft consultation statement and Arbar's statement as they appeared quite different in character. It was concluded that we had taken a different approach largely forced on us by covid 19 and also there was a difference in the format of the presentation. There is also more than one way of producing an evidence trail.

RM pointed out we had consulted extensively by way of

- a questionnaire delivered to every house in the parish in October 2019 out of which came a very detailed "survey results document" which formed the basis for policies
- a summary version of the draft FNDP sent to every household in parish with the opportunity to comment via an online survey (which was proving very successful)

AP felt this way of doing it accessed more people than public meetings and led to a far greater number of responses.

DC commented that the scale of activity and communication from the two Parish Councils had been very different. RC added Finchampstead PC had good communications with the residents of the parish and GJ felt the plan has built on the work of a parish survey conducted a few years ago and further information which has been gathered by the parish over at least 5 years giving a very solid foundation.

Basic Condition Statement

DC had not yet had an opportunity to look at this but would have something ready for the PMG meeting later in the day.

Parish Database

DC advised this was now active and he had started to transfer some FNDP documents to the library. KD was still working with the system gaining confidence and then others would be invited to join. DC felt this was an ideal opportunity to tidy up the documents on Cloudstation and to re-organise more efficiently. He suggested getting access to the new system for AG and PG.

GJ felt cloudstation should stay in place for the time being and it possibly required a knowledgeable archivist to work on the transfer.

Actions

02/02/21

1. RC/RM suggest meeting with LB/JA in due course to look at feedback.
2. DC write to parish finance committee re funding for FNDP 2021/22. Alerted.
3. DC research Arbar's Condition Statement.

16-02-21

1. DC look out landowner reports for consultation statement
2. PG/RC find any information held on school engagement
3. DC arrange login access for AG/PG for new parish database system
4. AG ask NW to put out facebook message for more feedback

4. Signed as a true record of the meeting:
- Date:.....