

Present: David Cornish (chair) Graham Jukes Roland Cundy
Andrew Pearce Roger Marshallsay Allan Gibson
Pauline Grainger

AGENDA

To Report on Meeting with WBC about the allocation of sites and progress with the Topic Paper and Locality Grant.

MINUTES

The minutes of the meetings of 31/8/21 and 17/9/21 were approved and electronic copies will be passed to Parish clerk for uploading to website and hard copies to DC for signature.

ACTIONS

1. DC/AG meet speak with JM re decision of Parish Council. On agenda , CLOSED
2. SG/PMG consider communication/publicity for referendum in due course. ONGOING

AGENDA

1. Report on Meeting with WBC; progress on topic paper

DC reported that the meeting with JM (WBC) was very helpful and resulted in comments on the topic paper and their estimated timeline for the adoption of the FNDP.

In respect of the comments on the paper some were very useful, others marginal and it was very obvious that WBC were distancing themselves from the Grazeley decision. They were keen to take out any links between WBC and Grazeley and offered a paragraph of factual references to achieve this.

DC & AG have amended the topic paper in accordance with the relevant comments and AG will present the final version to the PMG this afternoon. Two versions of the document have been produced – the full web version and a shortened 8 page version for printing and subsequent delivery to all residents. The shortened version provides all the necessary links to the full web version.

In respect of the time line that was very disappointing, as after the revised Reg 14 consultation, we will be driven by a WBC timescale and their estimate for adoption of the FNDP is February 2023. AG will present timeline to PMG this afternoon.

2. Locality Grant

DC spoke to Locality yesterday and was frustrated by further questioning, specifically about the Bell-Cornwell consultancy. We needed to respond today in order to get a decision on the grant at the Locality meeting tomorrow otherwise we would need to delay process by a week or ask Parish to fund printing and distribution exercise.

AP was assured by DC that the parish would cover the cost of this consultation if we did not get a grant. DC also advised that he would put the Parish Council on notice for funding the referendum in 2022/2023.

RM suggested as we are unlikely to need Bell-Cornwell in the remainder of this financial year (change in time scale imposed on us by WBC) we take the Bell-Cornwell estimate out of the grant application and ask them to proceed without this item. This was agreed.

NB: *RM contacted Locality immediately after the meeting - they agreed to remove the Bell Cornwell costs from our submission and will recommend acceptance at the decision meeting tomorrow. RM sent a confirmation email.*

3. AOB

AG asked RM if he would co-ordinate with DF the printing and delivery of the Topic Paper. RM agreed to do this but advised he would be away from 23rd October. AG pointed out time is of the essence as the deadline for start of deliveries is 18th October. RM will ask Katy Dagnall for name of delivery agent used for Memorial Consultation as it was felt they did a good job. Although they did not cover the whole parish – volunteers will be required for outlying areas. PG was asked to send out an email to all volunteers. RM said he would need (in order to follow parish processes) quotes for the delivery and printing and DC advised he already had a printing quote which he will forward.

The delivery package is an envelope with a letter and printed 8-page document; there is no reply paid envelope to be included.

AG advised there will be a change of work ethic at the end of the Reg 14 consult; the team will move from “meaningful constructive work” to “response mode”. He is expecting from WBC and various bodies lots of questions as to “how and why” and will be looking to PG to find answers from her “filing” system. PG advised that there are documents that were never filed as the content was sensitive (at the time) and /or were not to be shared at that stage of development. AG felt between DC, AG and PG all documents would be available and suggested at some point they should meet and get the house-keeping in order.

GJ suggested we should think about how we would promote the final FNDP in order to achieve a positive outcome. He thought we should take the opportunity when available to re-engage with any prominent people and present facts and content. DC felt there was a protocol to follow in terms of encouraging acceptance.

AP questioned how effective the plan would be over the next year or so in deterring speculative development and DC said once the Reg 14 & Reg 16 have been signed off it should carry weight as an emerging plan.

DC suggested that the next SG meeting should be as part of the PMG meeting – 4.00pm 19th October.

Meeting closed 10.15am

Date of next meetings: 19th October 4.00pm (with PMG)
2nd November 9.30am

Signed as a true record of the meeting:

Date:.....

Actions

1. RM contact Locality re grant application today
2. DC advise Parish Council that funding would be required for referendum in financial year 2022/23
3. AG share WBC timeline for adoption of FNDP with PMG on 5/10/21
4. AG present Topic paper to PMG on 5/10/21 for approval
5. RM discuss with DF process for distribution of Reg 14 phase 2 consult
6. PG put volunteers on notice, via email, re delivery of communication to residents.
7. DC send RM printing quote for Topic Paper
8. AG, DC, PG meet for housekeeping exercise – amalgamate/centralise the documents